

Friends of Crowborough Hospital

Registered Charity No. 231379

Name of person being referred

Name

Address

.....

.....

Date of Birth Gender

Telephone

Name of nearest relative or carer

Name Relationship

Address

.....

.....

Telephone

Name of doctor

Name

Surgery

.....

Telephone

Name & job title of the person making the referral

Name

Job Title

Address

.....

.....

Telephone

Please add any additional comments on this referral e.g. does the person that you are referring have any health problems, dietary requirements or disability that the Day Service manager should be aware of?

Please include details of present mobility levels, e.g. use of a wheelchair, walking frame or stick.

Please return this form directly to the FoCH Social Day Service Manager (Jane Hayward)

Friends of Crowborough Hospital Social Day Service
The Day Centre, Crowborough Hospital
South View Road, Crowborough East Sussex, TN6 1HB

All information collected will be handled in accordance with the General Data Protection Regulations 2018.

Information will be collected, used, and disclosed only to provide the Day Service, maintain contact with you, in the event of an emergency, or to communicate with health care providers.

For Office Use Only

I agree to the use of my personal information for the stated purposes,

Signature of the person referred

Print Name

Date

Notes

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Social Day Service Referral Form & Information

Service Aims

The Social Day Service operates twice a week on Monday and Friday between 9.30am and 2.00pm. It provides an independently run service, available to anyone who, as a result of illness, frailty or age has become socially isolated or vulnerable. The service aims to support clients toward greater confidence and independence.

The service is overseen by the manager, with all other support being provided by volunteers. Clients arrive to a cup of tea or coffee followed by group and person centred activities designed to develop, maintain and support their capacity for independent living and social interaction. At lunchtime nutritious and varied meals are provided.

We are open to referrals from professionals within the community and have no age restriction. When someone is referred to us we like to offer a home visit, which helps us to establish both the appropriateness of the service and the needs of the client and to introduce ourselves. This makes the first day of attendance a little easier for all concerned and also enables us to look at any transport issues. Please contact the manager to discuss the geographical area that we cover, and if it would be useful to have an informal conversation about a referral. The offer of a place will be at the discretion of the manager. We regret that we are unable to accept clients on a self referral basis.

There is an existing client transport service run on a volunteer basis by the Friends, which can help the less independent to access the service. Should transport be required please contact the manager to discuss availability as places are limited.

Service Organisation

As part of our structure the first two visits are trial days. This gives both the client and ourselves an opportunity to make sure that the service is right for them. We then have an ongoing system of periodic reviews with a view to ensuring that the service continues to match an individual's needs.

Should the manager identify that a client's circumstances have changed and they no longer fall within the criteria for the service, we will endeavour to support clients in identifying and accessing other options. The decision that the service is no longer appropriate for a client will be at the discretion of the manager who will use the framework set out in the service specification and assessment criteria.

Personal Care

As a service we are not able to offer support with personal care or with medication and it is the responsibility of clients to be able to manage these tasks themselves. We do encourage independence and mobility. We regret that we are unable to support those with a level of confusion that may result in them becoming regularly distressed during sessions or wandering from the premises.

Charges

Currently transport is offered without charge, with clients able to choose to make a small donation. The day service (including meals) makes a nominal charge of £5 per session and this can be subject to review from time to time